

# Eccentric Artist Studio & Gallery: Kids' Clay Intake Form

## Parent Information:

Full Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Child's Name: \_\_\_\_\_ Session (e.g. Jan 2024): \_\_\_\_\_

Email Address: \_\_\_\_\_

## Emergency Contact Information:

Full Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

## Special Notes:

Please include any information that we may need to better understand or work with your child.

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## Acknowledgements & Permissions

- I give permission to The Eccentric Artist Studio & Gallery to take photographs and video of my child in class for promotional purposes.
- I acknowledge that I am responsible for my child's actions while they are in the studio and aware that I may be asked to stay with them in the duration of their session as support.
- I am aware of the studio rules and consequence process. I am willing to pick up my child or accompany them if they are not cooperating with EAS&G staff.
- I am aware any violence towards staff is not tolerated, those who verbally or physically abuse staff are not welcome in the studio.
- All the information I have provided to The Eccentric Artist Studio & Gallery is truthful.

Date: \_\_\_\_\_

**Customer Signature:**

**Eccentric Artist Studio & Gallery:**

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*Diane Foster*

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## How We Work with Our Students:

Although we try to best meet the needs of your child, we are not fully equipped to manage every situation that may arise. The Eccentric Studio is a teaching space, however, not an educational institution with the appropriate facilities to manage behavioral issues. Having happy children in the studio space is incredibly important to the owner, because of this our staff has been provided with a presentation from a previous educator to teach them how to better understand and accommodate children with ADHD or who may be on the neurodivergent spectrum. From this presentation, we've gathered tools for our staff and space to be able to improve how we work with neurodivergent children. For example, we have implemented a simple list of rules (such as no running), a calm space at a studio table with fidget toys, colouring pages and short books, and this intake form.

We are confident that we have been better equipped to work with neurodivergent children and are excited to move forward with parents to provide a truly safe space for children to explore creatively. Although we have been given some of the tools we would need, we would like to emphasize that our staff have not been formally trained to behaviourally support your child, however we have been and will continue to be more than happy to try our absolute best to work with everyone despite any potential difficulties.

Alongside this intake form will be the option to sign your child up for their own 15-minute studio orientation to familiarize them with the space before they visit us for class. If your child would benefit from this, please visit the Open Studio tab on our website to sign them up.

## Kids' Clay Classes Studio Rules:

1. No running, please!
2. Respect the studio space and each other.
3. Hands to yourself and your own projects.
4. Stay away from the kiln, it is extremely hot!
5. Try everything once! You might LOVE it!

## Consequences System:

First Instance: A gentle verbal warning will be given, explaining their behaviour and what needs to change to continue in class.

Second Instance: We will guide them to our "Calm Space" which is equipped with various fidget toys, colouring pages, and short books. This is our alternative to previous aimless roaming around the studio.

Final Instance: We will call the child's parents to have them sit in the class as behavioural support, or they may choose to end the session and go home.

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If you have any further questions regarding any of the provided information, please do not hesitate to contact us at (778)-757-3274 or [info@eccentricartiststudio.com](mailto:info@eccentricartiststudio.com).